

“Tea & Talk”



"Everything you always wanted to know about research funding, grant administration, and how to organize your funds! The major players are all here! Highly recommended!" GI

"As someone who does not enjoy the administration side of grantmaking, I have to say these Tea & Talk sessions make it almost fun!" NG

"Friendly and professional help in a cozy atmosphere with coffee and cookies." JK

"I HIGHLY recommend these sessions to anyone navigating the administration of research and grant management." MH



Have a Question About...

- **Submitting a grant (process, timeline, budget, etc.)?**
- **Completing a Research Foundation form?**
- **Grant-related Travel?**
- **Payroll and Personnel?**
- **Grant Policies?**
- **Any other burning issues?**

Please feel free to stop by Room E 1431 on the following dates and time:

Morning 10:00 a.m. - 11:30 a.m.

Wednesday, February 19

Friday, April 11

Monday, May, 12

Afternoon 1:00 p.m. - 2:30 p.m.

Thursday, March 20

Thursday, May 29

Special Session at Hunter College Silberman School of Social Work

Monday, March 10, 2014 from 1:00 p.m. - 3:00 p.m.

Special Session at Hunter Bellevue School of Nursing

Wednesday, April 23, 2014 from 1:00 p.m. - 3:00 p.m.